

Jason Ritter

INFORMATION SYSTEMS • APPLE SPECIALIST • GRAPHIC DESIGN • WEB DESIGN

profile

Versatile • Unique background with extensive skills in information systems, technical repair, web site construction, and graphic design. Proven history in computer diagnosis, network administration, and software instruction. Amazing ability to explain technical jargon in a clear and easy to understand manner.

urls

| | |
|------------------------------------|---|
| Personal Portfolio web site | http://homepage.mac.com/ritt0170/ |
| Digital Phoenix, LLC | http://www.digital-phoenix.com/ |
| Marian's Vintage Vanities Clothing | http://www.vintagevanitiesclothing.com/ |
| McIntosh and Seymour | http://www.mseymour.com/ |

(Additional URLs available at Portfolio web site)

hardware

| | | |
|------------------------|----------------------|---------------------|
| Backup Solutions | Device Driver Setup | Hard Drive Recovery |
| Hardware Installation | Hardware Replacement | Memory Upgrades |
| Network Administration | Network Setup | Peripherals Support |
| Software Installation | Macintosh Experience | Wintel Experience |

software

| | | |
|------------------------|--------------------|---------------------|
| Adobe Acrobat | Adobe GoLive | Adobe Illustrator |
| Adobe ImageReady | Adobe InDesign | Adobe PageMaker |
| Adobe Photoshop | Macromedia Flash | Macromedia FreeHand |
| Macromedia Dreamweaver | Microsoft Access | Microsoft FrontPage |
| Microsoft Office | Norton Utilities | QuarkXPress |
| Macintosh OS 7-X | Windows OS 95 – XP | CSS |
| HTML | JavaScript | PHP |

education

BS in Visual Communication • University of Idaho • Moscow, ID • 2002.
Degree emphasized Graphic Design, Economics, and Fine Art. Member of the University Honors Program and active in community service projects. Awards included Dean's List and Honors Core Award upon graduation.

Apprenticeship • Jfm Graphic Design • Jerome, ID • 1995 – 1997.

Received formal training in Graphic Design and Desktop Publishing while working on projects for national clients. Instruction included technical skills, design concepts, and business procedures.

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career

General Partner • Digital Phoenix, LLC • Twin Falls, ID • 2003 – 2004.

Recruited for expertise in web design, information systems, and Macintosh technical support to join company as a General Partner. Assumed role of IS Manager: responsible for company's network, provided training, computer repair/maintenance, web site design/admin, graphic design, and variety of company administrative duties.

- Business provides design and apparel services for national companies including Walt Disney Parks & Resorts, California State Parks, and 5000 Forms.
- Elected to position of Vice President on company's Board of Directors.

Founder • Ritter Digital Consulting • Idaho • 1997 – 2003.

Managed full service design and consulting business. Specialized in web site design and technical consulting. Additional services included research and market analysis, copyediting, design and production, and computer repair.

- Exclusive Contract for design and maintenance of SAi corporate web site, formally the largest screen printer in the Pacific Northwest.
- Compensated Volunteer for Spirit of Tomorrow, a Non-Profit organization that offers educational and training opportunities for people in the graphic arts.

Apple Specialist • University of Idaho Bookstore • Moscow, ID • 1999 – 2001.

Provided Apple authorized repair, maintenance, and upgrades of customers' computers throughout the region. Duties included: Macintosh troubleshooting and repairs, computer sales, parts ordering and receiving, customer service, inventory control, and software consultation.

Graphic Designer • University of Idaho • Moscow, ID • 1997 – 1999.

Creation and administration of assorted department web sites in the College of Letters and Science, creation of web graphics, and development of photographic and reference archive for environmental issues in the Pacific Northwest.

Head Production • ADmart Printing and Publishing • Moscow, ID • 1997 – 1998.

Responsible for maintaining computer systems, layout of entire weekly publication; creation, alterations, and placement of advertisements.

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